



Chatham Artists Guild Member Resources – 2022

The CAG Google Groups Message Forum

The Chatham Artists Guild membership represents an enormous pool of skills and experience. As a means of enhancing communication and collaboration among members, the Guild set up a Google Group that includes all members' email addresses. Any member can send a message to membership@chathamartistsguild.org and it will be delivered to all members of the Guild. This group messaging option is specifically for Guild business or information that will genuinely benefit Guild artists or the Guild as a whole. The objective is to keep the content pared down to appropriate Guild-related messages of interest to most members, or of significant interest or benefit to smaller numbers or individual members. Note: inappropriate comments, topics, or requests will be deleted. Examples of subjects appropriate for group emailing are:

- Members seeking mentors in any area of art/craft practice.
- Members offering to volunteer as mentors in their areas of experience/expertise.
- Art- or business-related services a member is willing to offer to Guild members free of charge.
- Questions/discussions about Guild policy or upcoming events.
- Questions or useful information about professional studio practice for artists.
- News of upcoming exhibitions or educational opportunities outside the Guild.
- Offers to donate studio supplies or equipment to a Guild member.
- Offers to loan studio or exhibition equipment to a Guild member (like a booth tent).
- Offers to donate office supplies or equipment to a Guild member.
- Offers to donate significant household items to a Guild member rather than listing on Freecycle.
- Messages about art/craft supplies or equipment available for free or a bargain (example – specialized art equipment listed on an auction website).
- Requests for help, special services, or equipment loan that other Guild members might be able to provide.

Please use good judgement about what you post to the group. This message forum is not for casual conversation or “who’s your favorite plumber.” Go to NextDoor for that. If you need to contact individuals in the Guild, don’t use this forum. Email them directly. This is only for messages intended for the entire Guild. We need to limit the content to worthwhile and important information, because otherwise some members will opt out and the group becomes less effective. It only works if members are checking the messages.

When responding to a message on this forum, consider whether the whole Guild needs to receive your response. If it contains information of benefit or interest to everyone, then hit **reply to all** and it will go out to membership@chathamartistsguild.org. But if your response is just for the sender, hit **reply** and it will go only to the sender.

Changing Your Google Groups Message Subscription Settings

You can choose to receive the messages individually or as a once-a-day digest, or you can opt out altogether. Before considering the latter, please wait and see how it works out. The Triangle Potters' Guild has a Google Group of all members and no one posts anything chatty or frivolous. To change your subscription settings between individual messages, daily digest of messages (all messages arriving once a day in a single message), or no messages, **login to Google** (on a Google account based on the email address you use for Guild business). Once you're logged in, enter **groups.google.com** in the website address bar at the top (not the search box) and hit return. That will take you to your **My Groups** page listing any Google Group that includes your email address. Click on the group **CAG Membership**. In the next window, click on **My Membership Settings**, and select your choice in the drop-down menu beneath **Subscription**. After making your selection, click **Save Changes** at the bottom.

If you have questions about any of this, email Vince Pitelka at vpitelka@dtccom.net or Andrew Wilson at radiantearthart@gmail.com.