

## **Chatham Artists Guild Board Meeting January 10, 2023**

### **Members Present:**

Gina Harrison, Ric Harber, Barry Udis, Carolyn Rhinebarger, Karen West, Amy Wandless, Leslie Palmer, Minnie Gallman, Vince Pitelka, Steevie Parks

Call to Order: 10:07

### **Minutes:** Steevie Parks

The December 2022 minutes were approved pending two corrections. Vince moved and Minnie seconded.

### **President's Report:** Gina Harrison

Gina reinforced the need for all committees to send in budget request in advance of the AMM meeting, so that the 2023 budget can be developed and approved in a timely manner. We took some time to review the agenda for the upcoming All Members Meeting on January 22<sup>nd</sup>.

### **Treasurer's Report:** Barry Udis

There were several discrepancies in the budget related to problems with the formulas used to compute the budget. Barry has put a phone call into Amalia and will try to figure out discrepancies so that he can report back to the board with a corrected budget. The board discussed the fact that some of December's bills from the studio tour were paid in January. These payments will show up in the January 2023 budget. There was further discussion about restructuring the budget. Ric submitted a written proposal about project-based input last month. We will pass this information on to the 2023 board.

The Treasurer's report was not approved and we will re-examine after Barry has a chance to fix the problems.

### **Operations:** Gina Harrison and Amy Wandless

We have almost half of the sign in sheets from the tour and preliminary analyses revealed wide differences between studios. Some studios did exceptionally well and some did much worse than they had in prior years. At present the reason for these discrepancies are largely unknown. We need to get more sign in sheets back to learn more.

### **Signs:** There was no representative from the signs committee.

In the future we need to make sure that all committees assign chairs and that the chairs know that their presence, or an appointee's presence at board meetings is mandatory. Karen noted that the amended bylaws require this.

**Exhibitions:** Neither Selden nor Bronwyn were present at today's meeting to provide a report.

**Smelt Committee:** Leslie Palmer and Karen West

Leslie and Karen put together a comprehensive list of member shows for the year and will send it to the membership along with a form to fill out each member's first and second choices for which group shows they would like to join. There will be several two month shows in addition to the all members show in December/January.

**Membership:** Karen West

Karen will bring up the issue of working members who for one reason or another failed to provide at least 24 hours of service to the guild, as well as issues related to the growing number of non-working members. She will ask the membership for their thoughts about what can be done to remedy this issue.

**Jury:** Vince Pitelka

Vince will introduce the new members at the AMM meeting.

**Newsletter:** Vince Pitelka

The images for each new member will be included in our next guild newsletter.

**Public Relations:** Leslie Palmer

PR came in under budget in 2022. Leslie will elaborate at the next board meeting.

**Brochures:** Minnie Gallman. **Distribution:** No chair present.

There were complaints about there not being enough brochures at various location sites throughout Orange and Chatham counties. The new board will have to explore whether or not we should change the way the brochures are distributed in 2023, and whether we need to print more brochures in 2023.

**Education:** Ric Harber

The leather work program is going into its second year, as is the nature journaling program, and the emerging artists program. The artist speakers program was initiated by Burwell, and appears to be off to a good start,

**Website:** Vince Pitelka

The education page has been added in 2022. Vince will create a page announcing this year's tour and will take down the 2022 tour information. He will also remind members at the AMM that information such as board minutes are available on the Member Resources page.

**Policies and Procedures:** Karen West/ Vince Pitelka

There are still some corrections to be made, but otherwise the policy and procedures document is up to date, and will need to be approved at one of the upcoming All Members Meetings.

**New Business:** Gina Harrison

1. We need to make sure that we include the Finance Committee in the list of committee choices for new members.
2. The new board will have to decide on the issues about how to handle working vs. nonworking members.
3. We need to encourage committee chairs to turn in their budget requests as soon as possible.
4. By-Laws require the budget to be passed by March 1.
5. Chris needs to remove the setting on the websites that causes members to lose access to the member's resources page if they have not paid their dues. The dues area not due until February 14<sup>th</sup> or later, if the new board extends the deadline.

The meeting was adjourned at 12:10 pm

Meeting minutes respectfully submitted by: Steevie Parks