

BdMtg20230108

## **CAG Board Meeting, January 8, 2024**

**Members Present:** Amy Wandless, Vince Pitelka, Selden Lamoureux, Minnie Gallman, Louise Hobbs, Steevie Parks

**Call to Order:** Amy Wandless 6:20pm

**Minutes:** Steevie Parks

The December minutes were approved online.

**Treasurer's Report:** Selden Lamoureux

1. For 2023, our total revenue was \$27,783.46. Our total expenditures were \$26,052. We had a net gain of \$1,720.94.
2. As of December 29<sup>th</sup>, 2023, we had \$23,795.18 in our checking account, and \$10,003.23 in our money market account.
3. Our fifth and final new member has paid the 'non-working' member fee.
4. Our sales and quarterly report was successfully submitted, as well as our IRS 990N. The IRS is now charging us to submit the report. The later will accept our payment on January 14, 2024.
5. We are in the process of getting CSL documentation together for submission to be able to renew our State Non-Profit status.
6. Selden will be doing an analysis of our current and anticipated expenses, and how each committee would like to spend its money.
7. The money from the grassroots grant that we applied for and were awarded, has not yet been received.
8. The Capacity Building Grant that we applied for has not yet been awarded.
9. Selden would like to ask members at the AMM if anyone is interested in serving as the Treasurer in 2025, so that she can invite them to serve on the Finance Committee so that they can become familiar with the guild's financial cycle.

**President's Report:** Amy Wandless

1. Amy will send an email to all committee chairs asking about their willingness to continue as chairs, and to ask about any committee recommendations they may want to make.
2. Amy will make a list of all of the guild's important accomplishment in 2023 to share at the All Member's Meeting on January 21<sup>st</sup>.
3. Leslie and others would like us to attempt to hold all of our committee meetings in back of the Smelt Gallery to increase our exposure to the community.
4. Amy would like to put something in place to recognize current guild members who have given exceptional service to the guild in 2023.
5. The 2024 dues portal has been open for new members since early November, and the 2024 dues portal is now open for current members.

6. The 2024 studio tour fee portal has been updated and is now open for all members. The fees are the same as in 2023. The 2024 studio tour fees are due by April 1<sup>st</sup>.
7. The deadline for membership renewals is February 14<sup>th</sup>.
8. Amy led a general discussion of board etiquette, emphasizing the importance of working out all of our conflicts in a civil manner.
9. Louise voiced concern about changes in the Education Committees budget between 2022 and 2023, and defended the education committee's need for a larger budget on the basis of the expansion of services that this committee has taken on. Amy brought up the idea that a separate EAP program might be formed that is independent from the activities of the guild. This is something that the 2024 board can look into if there is any further interest among the new board members.
10. Once the new committee chairs are in place, the board needs to remind them that if they are unable to attend a board meeting, they need to delegate someone else on their committee to stand in for them.

**Education:** Louise Hobbs

1. We currently have six high school students enrolled in our EAP program which runs from September 2023 through June 2024.
2. The EAP show runs from Saturday, February 3<sup>rd</sup> through Friday, February 13<sup>th</sup>, with a reception for the students on Sunday, February 4<sup>th</sup> from 1-3pm at PGA ( Pittsboro Gallery of Art). Each EAP Artist will have one piece of artwork for sale and two photos of sample artworks from their portfolios.
3. The PGA will not take any commissions from the student artists in the show.
4. The EAP Artists will also be exhibiting their work at the Pittsboro First Sunday event on Sunday, May 5<sup>th</sup> near the Visitors Center downtown. Their mentor will go over their work at a meeting on Saturday, April 13<sup>th</sup>.
5. The educational committee will begin recruiting for next year's EAP Artists.
6. Louise has been investigating the issue that occurred during the Student Show last fall where one of the walls was damaged by one of the new High School teachers when the pieces were taken down. She will try to locate our contract with Chatham Mills in order to determine who might be responsible for the damages.

**Smelt Committee:** Leslie Palmer/Karen West

1. The current show will come down on January 31<sup>st</sup>.
2. Leslie constructed a tentative plan for shows in 2024.
3. The 2024 board will review this list once the board composition is established.

**Website:** Vince Pitelka

The studio tour pages have been updated, and new members have been added to the Artist pages.

**Brochure:** Minnie Gallman

1. Minnie will not be chairing the brochure committee next year, and we need to find a new chairperson.

2. Our graphic artist, Lisa Stokes will be leaving and we need to find a new graphic artist.
3. Some ideas about graphic artists to contact were mentioned. One was Leslie Landis.

**Exhibitions and Receptions:** Boots Quimby

Boots has been talking to the people from 79 degrees West and we plan to go ahead with our plan to use the space for member shows.

**Fundraising:** Diane Swan

1. None of the grant money for the two grants that we were awarded have come in yet. Discussion revealed that this is a typical pattern for this time of year.

**Nominating Committee:** ( ?)

1. The board has not heard anything from the nominating committee to date and we are only a few weeks away from the January AMM.
2. The board made a spontaneous and unanimous decision to become the nominating committee due to the lack of response from the designated Nominating Committee members.

**Operations:**

Karen Greager-Hall volunteered to analyze the data from the sign in sheets from the 2023 tour and will be a member of the new Operations Committee, and possibly be willing to become the Chair person. Amy will help Karen with this task, as needed.

**Distribution Committee:** Jeff Clark

The distribution process went extremely well this year with the participation of many active committee members.

**Signs:** (Nancy Ann Moore and Timothy Dowdall)

We need to remind all 2023 tour participants to bring their signs to the AMM Meeting as well as their sign in sheets.

**Unfinished Business:** Amy Wandless

1. Preparation for the January AMM:
  - a. Steevie will bring nametags, the sign in sheets, and both decaf and regular coffee from Panera.
  - b. Minnie will bring small bottles of water.
  - c. Everyone will be asked to bring a finger food to share.
  - d. Selden will bring napkins.
  - e. Selden and Steevie will handle the set up starting at 1:30 pm.
  - f. The meeting will take place between 2-4pm.
2. The new nominating committee ( all of the board members who were present at tonight's meeting) went through the entire list of guild members to choose a short list of members to call who might be willing to fill several vacancies on the board). The most

essential vacancies that need to be filled are: Board President, Vice President, and Secretary.

3. Several board members volunteered to call people on the short list in order to see who might be willing to run for the above vacancies on the board.
  - a. Selden will call Martha Danek, Sarah Graham, and Bronwyn Watson.
  - b. Steevie will call Laura Wimbish-Vanderhook, Daphne Boder and Scott Meyer.
  - c. Minnie will call Jane Eckenrode, Jody Nash and Eric Saunders.
  - d. Louise will call Darcy Szeremi, Gretchen Niver, and Colleen Black Semelka.
4. The board briefly discussed the AMM agenda to make sure that we are not leaving anything out.

The meeting was adjourned at @ 9:00pm